

INSTRUCTIONS

PLEASE READ FIRST!!

The 10th Chancery District **STRONGLY** urges every party to obtain an attorney for **ALL** matters to be heard in Chancery Court.

If your circumstances require you to represent yourself, you will be held to the same rule of procedure as an attorney and can be found in contempt of Court if you fail to adhere to those rules.

The Chancery Clerk's Office is **NOT ALLOWED BY LAW** to give you any legal advice!!

To complete these documents, all the forms are to be filled in where the parentheses are and should be replaced with the party's information. **YOU MUST** make these documents fit you and your spouse's agreement. When finished with the documents it should have no parentheses left to be filled in. The only handwritten documents that will be accepted are the 8.05 Disclosures.

If you are representing yourself (Pro Se) you are held to the same standard as an attorney.

These forms are provided to you by the 10th District Chancery Court. You will not be given special treatment and you are expected to follow Title 93 of the Mississippi Code of 1972, the Mississippi Rules of Civil Procedure, the Rules of Evidence, the Rules of Chancery Practice, and the Mississippi Rules of Professional Conduct.

1. Complete the documents using your personal information (in all areas where the parentheses say Wife's/Husband's name, PLEASE type your given name).
2. If there is a section labeled (Optional) or that does not apply to you, please **omit that section**.
3. The 8.05 Disclosures are the only documents that may be handwritten information. **ALL** blanks on the 8.05 **must be** filled in- if an item does not apply, fill in the blank with a zero (0).
4. **FOR ALL DIVORCES**, you must file a Property Settlement Agreement. Even if you do not have property, you must file a Property Settlement Agreement stating that there is no property.
5. **FOR ALL DIVORCES**, both parties must fill out the 8.05 provided with the paperwork.
6. Both parties must produce photo ID to sign the finished documents in front of a notary.

7. To properly file for DIVORCE, the first things you must have are:

- a. **Joint Complaint for Divorce** signed by both parties in front of the notary.
- b. **Property Settlement Agreement** signed by both parties in front of the notary.
- c. **Affidavit in Custody Proceedings** (for those with children) signed by both parties in front of the notary.
- d. **8.05 Disclosures** (for all divorces) completed by both parties.
- e. Proposed **Final Judgment of Divorce**.
- f. **\$148.00 filing fee**- we do accept all forms of payment.