

Procedure for Open Accounts filed through Justice Court

THIS IS USED MOSTLY BY BUSINESSES, DO NOT USE FOR PERSONAL LAW SUITS. SCROLL DOWN TO NEXT PAGES FOR MORE OPTIONS.

You must provide first name, last name and complete physical address of the party/parties (defendant) in which you are filing a case against.

Prepare an itemized list for the costs for debt owed or the money you are requesting. If there are attorney fees involved, specific amount must be given on the itemized list. Court cost must be specified as well. **(CANNOT PUT ALL COSTS, REASONABLE ATTORNEY'S FEES, ETC.)** Have **copies** of all information that supports your case to file with the court, a fee of \$1 per page will be charged if copies have to be made by the court clerks.

1 person- \$85.00

2 people- \$100.00

If the defendant lives in the state of MS but not in Pearl River County:

2 forms of payments must be made. Cash/Money Order for the amount of \$30.00-1 person/ \$35.00-2 people to Pearl River Co. Justice Court and \$55.00- 1 person/ \$65.00-2 people **MONEY ORDER** to the other county.

WE DO NOT GIVE INFORMATION TO ASSIST YOUR CASE, INCLUDING ADDRESSES

*If the defendant lives in a state **other** than MS, the fees are*

1 person- \$38.10

2 people- \$43.10

Only one payment is needed.

NOTE: IF YOU DO NOT HAVE ALL ITEMS REQUIRED TO FILE, YOU CANNOT FILE UNTIL YOU HAVE THE ITEMS WITH YOU

AFFIDAVIT TO OPEN ACCOUNT

STATE OF MISSISSIPPI
PEARL RIVER COUNTY

Personally appeared before me the undersigned, a Justice Court Clerk/Deputy
Clerk of said County, _____ who being by me duly sworn
(PLAINTIFF)
says the account hereto attached for _____ Dollars \$ _____
against _____ is correct as stated, and that no part
(DEFENDANT)
has been paid except as has been credited, and the same is still due and remains
unpaid by the part _____ against whom is charged.

NAME(PRINT): _____

BUSINESS: _____

PLAINTIFF SIGNATURE: _____

Sworn to and subscribed before me, at _____ M. this the _____ day of
_____, _____.

Justice Court Clerk/D.C.

THE FOLLOWING INFORMATION IS NEEDED TO AID PEARL RIVER COUNTY JUSTICE COURT IN THE PROCESSING OF THE CIVIL SUIT YOU HAVE FILED.

PLAINTIFF'S INFORMATION:

NAME: _____

ADDRESS: _____

CITY, ST., ZIP: _____

PHONE NUMBER: _____

DEFENDANT'S INFORMATION:

NAME: _____

ADDRESS: _____

CITY, ST., ZIP: _____

PHONE NUMBER: _____

RACE: _____ SEX: _____ DOB: _____ SSN: _____

DID THE TRANSACTION TAKE PLACE IN PEARL RIVER COUNTY? _____

IN WHICH COUNTY DOES THE DEFENDANT RESIDE? _____

DIRECTIONS TO THE DEFENDANT'S RESIDENCE:

Procedure for Replevins filed through Justice Court

In order to file an Affidavit for Writ of Replevin, you must have proof of ownership. Papers showing VIN numbers, serial numbers, receipts, etc.

This if filed in order to retrieve items that belong to **YOU** that someone else is holding without permission.

Have copies of all information that supports your case to file with the court, especially if it has the VIN number or serial numbers on it. A fee of \$1 per page will be charged if copies have to be made by the court clerks.

You **MUST** have complete physical address of defendant.

Filing Fees:

1 person- \$85.00

2 people- \$100.00

**WE DO NOT GIVE INFORMATION TO ASSIST YOUR CASE,
INCLUDING ADDRESSES**

**NOTE: IF YOU DO NOT HAVE ALL ITEMS REQUIRED TO FILE, YOU
CANNOT FILE UNTIL YOU HAVE THE ITEMS WITH YOU**

AFFIDAVIT IN REPLEVIN

STATE OF MISSISSIPPI
PEARL RIVER COUNTY

Before me, _____, a Justice Court Clerk/Deputy

Clerk of said County _____ makes affidavit
(PLAINTIFF)

that _____

of the value of _____ Dollars, the property
of affiant, is wrongfully detained by _____
(DEFENDANT)

And that this affiant is legally entitled to the possession thereof. Wherefore

_____ pray a writ of replevin for the seizure of said property.

PLAINTIFF(PRINT)

PLAINTIFF(SIGNATURE)

Sworn to and subscribed before me, at _____ M. this the _____ day of
_____, _____.

Justice Court Clerk/D.C.

THE FOLLOWING INFORMATION IS NEEDED TO AID PEARL RIVER COUNTY JUSTICE COURT IN THE PROCESSING OF THE CIVIL SUIT YOU HAVE FILED.

PLAINTIFF'S INFORMATION:

NAME: _____

ADDRESS: _____

CITY, ST., ZIP: _____

PHONE NUMBER: _____

DEFENDANT'S INFORMATION:

NAME: _____

ADDRESS: _____

CITY, ST., ZIP: _____

PHONE NUMBER: _____

RACE: _____ SEX: _____ DOB: _____ SSN: _____

DID THE TRANSACTION TAKE PLACE IN PEARL RIVER COUNTY? _____

IN WHICH COUNTY DOES THE DEFENDANT RESIDE? _____

DIRECTIONS TO THE DEFENDANT'S RESIDENCE:

Procedure to file for Eviction through Justice Court

You **MUST** give a written eviction letter/notice to the tenant(s) prior to filing. It must include: Name(s), address of property, the number of days given to vacate, date it is given, and signature of the landlord.

If tenant(s) is **BEHIND IN RENT**- 3 business days' notice given. (*The day that the notice is given CANNOT be counted*) Filing on the day **AFTER** notice expires (4th day or shortly after).

If tenant(s) is **CURRENT IN RENT/NO RENTAL AGREEMENT/OR ANY OTHER REASON**- 14 days' notice is given. Filing on the day **AFTER** notice expires (15th day or shortly after).

***Make 3 copies of the written notice.**

1-for the tenant, 1- for the landlord's record, 3-to bring to Justice Court for filing(after the notice expires).

Once you are ready to file in Justice Court, you must fill out the Affidavit to Remove Tenant and the Information Form. Bring paperwork, copy of itemized list of money owed, copy of eviction notice, ID, and correct filing fee to Justice Court to file and obtain a court date.

****Note: If we have to copy any notices, receipts, agreements, or list there will be a copying fee charged. ****

1 person- \$85.00

2 person- \$100.00

CASH **EXACT CHANGE**

MONEY ORDER

CASHIERS CHECK

NOTE: FORMS CAN BE PRINTED FROM PEARLRIVERCOUNTY.NET

IN THE JUSTICE COURT OF PEARL RIVER COUNTY, STATE OF MISSISSIPPI

LANDLORD: _____ versus
TENANT(S): _____

Docket # _____ . Page # _____ . Receipt # of paid court costs _____ .
Court date and time _____ .

COMPLAINT FOR RESIDENTIAL EVICTION

Comes now _____, the LANDLORD, who files this sworn COMPLAINT against the
TENTANT(S) for eviction and monetary damages plus court costs for a material breach of the rental agreement, to wit:

Facts requiring the removal of tenant(s): _____

Address of the dwelling unit: _____

Amount of rent and any additional fees owed: _____
(ALL AMOUNTS MUST BE LISTED SEPERATELY AND THEN TOTALED)

Attached hereto is a copy of the written notice of breach delivered to the tenant(s) as required by the Residential Landlord
and Tenant Act under either Section 89-8-13 or Sections 89-8-17 and 89-8-19.

Wherefore, I request that a summons be issued requiring the tenant(s) to immediately vacate the premises or show cause
before the Judge on a day to be named in the summons why possession of the premises should not be delivered to me and
to appear before the Judge on that day to defend against my claim for monetary damages plus court costs.

Sworn to and subscribed before me this the _____ day of _____, 20____. _____ LANDLORD

JUSTICE COURT CLERK/D.C.

Landlord's information:
Name: _____
Mailing address: _____
Physical address, if different from mailing address: _____
Email address: _____ Telephone: _____

If landlord is represented by counsel:
Attorney's name: _____
Office mailing address: _____
Office physical address, if different from mailing address: _____
Office email address: _____, Office telephone number: _____

Tenant's information:
Name: _____
Mailing address: _____
Physical address, if different from mailing address: _____
Email address: _____ Telephone: _____
Race: _____, Sex: _____, DOB: _____, Social Security No: _____

If tenant is represented by counsel:
Attorney's name: _____
Office mailing address: _____
Office physical address, if different from mailing address: _____
Office email address: _____, Office telephone number: _____

Procedure for Complaint for Damages filed through Justice Court

You MUST have 2 estimates from 2 different companies and/or receipts showing where you paid for the repairs.

Prepare an itemized list of the costs for repairs for the money you are requesting. Court cost must be specified as well. Have copies of all information that supports your case file with the court, a fee of \$1 per page will be charged if copies have to be made by the court clerks.

MUST have complete physical address of defendant.

1 person- \$85.00

2 people- \$100.00

If the defendant lives in the state of MS but not in Pearl River County:

2 forms of payments must be made. Cash/Money Order for the amount of \$30.00-1 person/ \$35.00-2 people to Pearl River Co. Justice Court and \$55.00- 1 person/ \$65.00-2 people **MONEY ORDER** to the other county.

**WE DO NOT GIVE INFORMATION TO ASSIST YOUR CASE,
INCLUDING ADDRESSES**

*If the defendant lives in a state **other** than MS, the fees are*

1 person- \$38.10

2 people- \$43.10

2 people, different addresses- \$51.20

**NOTE: IF YOU DO NOT HAVE ALL ITEMS REQUIRED TO FILE, YOU
CANNOT FILE UNTIL YOU HAVE THE ITEMS WITH YOU**

NOTE: FORMS CAN BE PRINTED FROM PEARLRIVERCOUNTY.NET

COMPLAINT FOR DAMAGES

STATE OF MISSISSIPPI
PEARL RIVER COUNTY

I am _____ . I live at _____
_____ (county/state). The defendant is

_____ and lives at _____.

On the _____ day of _____,

_____ (describe what happened below)

(NAME OF PERSON BEING SUED)

Because of what happened, I was damaged as follows (set out the amount of each item damaged)

My damages are _____ . I want and demand that
_____ pay me the total of my damages because he/she

(DEFENDANT)

is liable to me because:

PLAINTIFF

Sworn to and subscribed before me, at _____ M. this the _____ day of

_____, _____.

Justice Court Clerk/D.C.

THE FOLLOWING INFORMATION IS NEEDED TO AID PEARL RIVER COUNTY JUSTICE COURT IN THE PROCESSING OF THE CIVIL SUIT YOU HAVE FILED.

PLAINTIFF'S INFORMATION:

NAME: _____

ADDRESS: _____

CITY, ST., ZIP: _____

PHONE NUMBER: _____

DEFENDANT'S INFORMATION:

NAME: _____

ADDRESS: _____

CITY, ST., ZIP: _____

PHONE NUMBER: _____

RACE: _____ SEX: _____ DOB: _____ SSN: _____

DID THE TRANSACTION TAKE PLACE IN PEARL RIVER COUNTY? _____

IN WHICH COUNTY DOES THE DEFENDANT RESIDE? _____

DIRECTIONS TO THE DEFENDANT'S RESIDENCE:

