

ORDER ADOPTING E-911 ORDINANCE

There came on this day to be considered by the Board of Supervisors of Pearl River County, Mississippi, the matter of adopting E-911 Ordinance.

Upon motion made by Anthony Hales and seconded by Thomas F. Spiers, the following order was adopted, to-wit:

Be It Ordered by the Pearl River County Board of Supervisors that the proposed ordinance for implementation and maintenance of addressing for the Pearl River County enhanced E-911 emergency response system be adopted by this Board.

Ordered and adopted, this the 27th day of October, 1997.

Voting AYE: Anthony Hales, Charles Ray Perry, Luther Ladner, Charles Ray Stockstill and Thomas F. Spiers.

Voting NAY: None.

I CERTIFY THIS IS A TRUE COPY OF THE ORIGINAL ON FILE IN MY OFFICE.

Book 88 Page --- this 13th day of November 19 '97

DR. Hales

Clerk of Court, Pearl River County, Mississippi

Caroline Hales

PROPOSED ORDINANCE FOR IMPLEMENTATION AND MAINTENANCE OF ADDRESSING FOR THE PEARL RIVER COUNTY ENHANCED 9-1-1 EMERGENCY RESPONSE SYSTEM.

SECTION 1: NEW STRUCTURES, AND MOBILE HOMES

- (A.) ALL PERSONS, FIRMS, CORPORATIONS AND OTHER LEGAL ENTITIES CONSTRUCTING NEW STRUCTURES OR LOCATING OR RELOCATING MOBILE HOMES IN PEARL RIVER COUNTY, MISSISSIPPI, SHALL FROM AND AFTER THIS DATE OBTAIN AN ADDRESS NOTIFICATION FORM, DULY ISSUED BY THE ADDRESSING AUTHORITY.
- (B.) NO UTILITY COMPANY, PUBLIC OR PRIVATE, OPERATING IN PEARL RIVER COUNTY, MISSISSIPPI, SHALL FURNISH ITS UTILITY SERVICES TO ANY NEW STRUCTURE OR MOBILE HOME, INCLUDING A MOBILE HOME THAT IS MOVED FROM ONE LOCATION TO ANOTHER, UNTIL IT HAS BEEN FURNISHED WITH INFORMATION CONTAINED ON THE E-9-1-1 ADDRESS NOTIFICATION FORM ISSUED BY THE AUTHORITIES, AS SET OUT HEREIN BELOW. A "NEW STRUCTURE" IS DEFINED AS A HOUSE, APARTMENT OR COMMERCIAL BUILDING NEWLY CONSTRUCTED, BEING OCCUPIED BY THE APPLICANT FOR THE FIRST TIME AND THAT WILL REQUIRE AN INSTALLATION VISIT TO OBTAIN SERVICE. THE SUBSCRIBER WILL BE REQUIRED TO PROVIDE PROOF THAT AN ADDRESS NOTIFICATION FORM HAS BEEN OBTAINED. PROOF SHALL CONSIST OF PROVIDING THE ASSIGNED STREET NAME AND HOUSE NUMBER AND A COPY OF THE SERIAL NUMBER ISSUED BY THE E-9-1-1 ADDRESSING OFFICE.
- (C.) THERE WILL NOT BE A BUILDING PERMIT, PRIVILEGE LICENSE, OR THE REGISTRATION OF A MOBILE HOME ISSUED BY THE GOVERNING AUTHORITIES OF PEARL RIVER COUNTY, MISSISSIPPI, UNLESS AN ASSIGNED STREET NAME AND HOUSE NUMBER AND A COPY OF THE SERIAL NUMBER ISSUED BY THE E-9-1-1 ADDRESSING OFFICE HAS BEEN OBTAINED.
- (D.) APPLICANTS SHALL APPLY FOR THE ADDRESS NOTIFICATION FORM WITH THE PEARL RIVER COUNTY E-9-1-1 COORDINATOR AT THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE. THE COORDINATOR WILL FURNISH THE APPLICANT WITH SUFFICIENT COPIES TO PRESENT TO THE UTILITY COMPANIES AND THE UNITED STATES POSTAL SERVICE, IF REQUESTED BY UTILITY COMPANIES AND THE UNITED STATES POSTAL SERVICE.
- (E.) UPON THE FILING OF THE ADDRESS NOTIFICATION FORM, WITHIN THREE (3) WORKING DAYS, THE PEARL RIVER COUNTY E-9-1-1 COORDINATOR SHALL ASSIGN A NUMBER AND ADDRESS TO THE STRUCTURE. THE PEARL RIVER COUNTY E-9-1-1 COORDINATOR SHALL KEEP A RECORD OF ALL SERIAL NUMBERS AND ADDRESSES ASSIGNED.

SECTION 2: EXISTING STRUCTURES AND MOBILE HOMES

- (A.) ALL PERSONS, FIRMS, CORPORATIONS AND OTHER LEGAL ENTITIES LOCATING OR RELOCATING IN AN EXISTING STRUCTURE OR MOBILE HOME IN PEARL RIVER COUNTY, MISSISSIPPI, SHALL FROM AND AFTER THIS DATE OBTAIN AN ADDRESS NOTIFICATION FORM, DULY ISSUED BY THE ADDRESSING AUTHORITY.
- (B.) NO UTILITY COMPANY, PUBLIC OR PRIVATE, OPERATING IN PEARL RIVER COUNTY, MISSISSIPPI, SHALL REESTABLISH OR CHANGE ITS UTILITY SERVICES TO AN EXISTING STRUCTURE OR MOBILE HOME, UNTIL THE NEW OCCUPANT(S) FURNISH THEM WITH INFORMATION CONTAINED ON THE ADDRESS NOTIFICATION FORM ISSUED BY THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING AUTHORITIES AS SET OUT IN SECTION 1. AN "EXISTING STRUCTURE" IS DEFINED AS A HOUSE, APARTMENT, OR COMMERCIAL BUILDING THAT HAS BEEN OCCUPIED BEFORE AND THAT MAY HAVE BEEN ADDRESSED. THE SUBSCRIBER WILL BE REQUIRED TO PROVIDE PROOF THAT AN ADDRESS NOTIFICATION FORM HAS BEEN OBTAINED. PROOF SHALL CONSIST OF PROVIDING AN ASSIGNED STREET NAME AND HOUSE NUMBER AND A COPY OF THE SERIAL NUMBER ISSUED BY THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE.
- (C.) THERE WILL NOT BE A PRIVILEGE LICENSE NOR A CHANGE OF REGISTRATION OF A MOBILE HOME ISSUED BY THE GOVERNING AUTHORITIES OF PEARL RIVER COUNTY, MISSISSIPPI, UNLESS AN ASSIGNED STREET NAME AND HOUSE NUMBER AND A COPY OF THE SERIAL NUMBER ISSUED BY THE E-9-1-1 ADDRESSING OFFICE HAS BEEN OBTAINED.
- (D.) APPLICANTS SHALL APPLY FOR THE ADDRESS NOTIFICATION FORM WITH THE PEARL RIVER COUNTY E-9-1-1 COORDINATOR AT THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE. THE E-9-1-1 COORDINATOR WILL FURNISH THE APPLICANT WITH SUFFICIENT COPIES TO PRESENT TO THE UTILITY COMPANIES AND THE UNITED STATES POSTAL SERVICE, IF REQUESTED BY UTILITY COMPANIES AND THE UNITED STATES POSTAL SERVICE.
- (E.) UPON THE FILING OF THE ADDRESS NOTIFICATION FORM, THE COUNTY COORDINATOR SHALL ASSIGN A NUMBER AND ADDRESS FOR THE STRUCTURE. THE PEARL RIVER COUNTY E-9-1-1 COORDINATOR SHALL KEEP A RECORD OF ALL NUMBERS AND ADDRESSES ASSIGNED.

SECTION 3: PEARL RIVER COUNTY E-9-1-1 ADDRESSING PROCEDURES

STEP I: DETERMINING THE START OF THE ROAD:

- (A.) IF THE ROAD RUNS EAST AND WEST, THE LOWER NUMBERS START AT THE WEST END OF THE ROAD AND INCREASE TOWARD THE EAST.
- (B.) IF THE ROAD RUNS NORTH AND SOUTH, THE LOWER NUMBERS START AT THE SOUTH END OF THE ROAD AND INCREASE TOWARD THE NORTH.
- (C.) IF THE ROAD IS A DEAD END ROAD, THE NUMBERS INCREASE AS YOU GO TOWARD THE DEAD END.

EXCEPTIONS:

[STEP I]

- (1.) HWY 11S IS NUMBERED FROM THE PICAYUNE CITY LIMITS AND INCREASES TOWARD THE NICHOLSON EXIT OF I-59.
- (2.) HWY 26W IS NUMBERED FROM THE POPLARVILLE CITY LIMITS AND INCREASES TOWARD THE LOUISIANA STATE LINE.
- (3.) HWY 43N IS NUMBERED FROM THE PICAYUNE CITY LIMITS AND INCREASES TOWARD THE MARION COUNTY LINE.
- (4.) HWY 43S IS NUMBERED FROM THE PICAYUNE CITY LIMITS AND INCREASES TOWARD THE HANCOCK COUNTY LINE.
- (5.) HWY 26E IS NUMBERED FROM THE POPLARVILLE CITY LIMITS AND INCREASES TOWARD THE STONE COUNTY LINE.
- (6.) S VALLEY RD IS NUMBERED FROM HWY 26W AND INCREASES TOWARD JOHN AMACKER RD.

STEP II: MEASURING AND ASSIGNMENT OF ADDRESSES:

- (A.) MEASURE THE ENTIRE ROAD, RECORDING THE DISTANCE OF THE CENTER OF EACH DRIVEWAY FROM THE START OF THE ROAD.
- (B.) THERE ARE TWO HUNDRED (200) POTENTIAL ADDRESSES IN ONE (1) MILE: ONE HUNDRED (100) ON THE LEFT HAND SIDE AND ONE HUNDRED (100) ON THE RIGHT HAND SIDE. THERE ARE FIVE THOUSAND, TWO HUNDRED, AND EIGHTY FEET (5280') IN ONE (1) MILE. IN ORDER TO ACCURATELY DETERMINE THE TWO HUNDRED (200) POTENTIAL ADDRESSES IN ONE (1) MILE, THIS IS THE FORMULA TO BE USED: FOOTAGE DIVIDED BY TWENTY-SIX POINT FOUR (26.4) EQUALS THE E-9-1-1 HOUSE NUMBER.
- (C.) FROM THE PREVIOUSLY DETERMINED START OF THE ROAD, RESIDENCES ON THE LEFT HAND SIDE OF THE ROAD WILL HAVE ODD-NUMBERED HOUSE NUMBERS AND THE RESIDENCES ON THE RIGHT HAND SIDE OF

THE ROAD WILL HAVE EVEN HOUSE NUMBERS.

(D.) THESE ADDRESSES ARE DETERMINED NOT BY WHICH ROAD THE RESIDENCES FACES, BUT THE ACCESS POINT TO THE RESIDENCE, WHICH IS THE DRIVEWAY.

(E.) NUMBERING RANGE ON A ROAD STARTS AT ONE (1) IN MOST CASES (SEE EXCEPTIONS) AND ENDS WITH AN EVEN NUMBER.

EXCEPTIONS:

[STEP II]

**(1.) EXCEPTIONS TO ROADS STARTING AT ONE (1):
[STEP II; PART E]**

(A.) SOME SUBDIVISION STREETS AND ROADS START AT 100.

EXAMPLES:

**LAKE DAVID ESTATES, VIRGINIA MANOR,
WESTCHESTER SUBDIVISION, ETC...**

**(B.) SOME STREETS IN NICHOLSON, CARRIERE, OZONA, AND
MCNEILL START AT 100.**

EXAMPLES:

**DICK KENNEDY RD, SMITH ST, WALNUT AV,
LIBRARY ST, ETC...**

**(C.) SOME ROADS START AT HIGHER NUMBERS THAN ONE
HUNDRED (100) (INCLUDING MANY THAT CONTINUE OUT
OF THE POPLARVILLE CITY LIMITS AND THE PICAYUNE
CITY LIMITS).**

EXAMPLES:

**HWY 43N, JACKSON LANDING RD, HWY 43S, HWY
26W, HWY 26E, HWY 11N, HWY 11, OLD HWY 11,
SECTION LINE RD, NORTH MAIN RD, W NORTH ST,
OLD WIGGINS HWY, FORDS CREEK RD, SILVER RUN
RD, ETC...**

IF THERE IS A ROAD IN PEARL RIVER COUNTY, WHETHER IT IS PRIVATE OR PUBLIC, WHICH IS NOT IN COMPLIANCE WITH THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING PROCEDURES, THEN SAID DISCREPANCY MUST BE CORRECTED PROMPTLY AND ACCURATELY.

SECTION 5: SUBDIVISIONS AND ROAD NAMING PROCEDURES

- (A.) PRIOR TO A NEW SUBDIVISION BEING ESTABLISHED, THE PERSON OR PERSONS RESPONSIBLE FOR THE SUBDIVISION MUST SUBMIT A PLAT MAP TO THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE AND THE UNITED STATES POSTAL SERVICE WHO SERVES THE AREA, WITH THE ROAD NAMES, LOT NUMBER, AND ROAD FRONT MEASUREMENTS OF EACH ROAD THAT HAS BEEN APPROVED PRIOR TO THE LOTS BEING SOLD TO THE RESIDENTS. THIS INCLUDES THE PERSON OR PERSONS WHO HAVE PURCHASED A SECTION OF PROPERTY AND DIVIDES THE PROPERTY INTO ACRES INSTEAD OF LOTS.**
- (B.) THERE CANNOT BE TWO ROADS IN PEARL RIVER COUNTY WITH THE SAME ROAD NAME. WHEN EACH NEW ROAD IN THE COUNTY NEEDS A ROAD NAME, WHETHER IT IS A PRIVATE ROAD, PUBLIC ROAD OR SUBDIVISION, THE RESIDENTS, OWNERS, OR WHOMEVER IS IN CHARGE OF THE ROADS, SHALL ADVISE THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE. THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE SHALL CHECK THE EXISTING ROAD INDEX TO MAKE SURE THE ROAD NAME IS AVAILABLE.**
- (C.) TO COMPLY WITH THE BELL SOUTH REGULATIONS AND THE UNITED STATES POSTAL SERVICE REGULATIONS, THE NAME OF THE ROAD CANNOT BE MORE THAN FIFTEEN (15) LETTERS, INCLUDING SPACES. THE PERSON REQUESTING THE ROAD NAME MUST PRESENT THE ROAD OR ROADS TO THE PEARL RIVER COUNTY BOARD OF SUPERVISORS FOR APPROVAL, WITH THE PROPER FORMS. THESE FORMS INCLUDE THE FOLLOWING, WHICH ARE ATTACHED TO THIS ORDINANCE: PRIVATE ROAD NAME VERIFICATION FORM OR COUNTY ROAD NAME VERIFICATION FORM. THE RESIDENTS OF EACH ROAD AND THE PROPERTY OWNERS WITH PROPERTY ADJOINING EACH ROAD MUST SIGN A PETITION TO BE GIVEN TO THE PEARL RIVER COUNTY BOARD OF SUPERVISORS WITH THE ROAD NAME VERIFICATION FORM. AFTER APPROVAL OF EACH ROAD NAME, THE PERSON OR PERSONS REQUESTING THE ROAD NAME SHALL CONTACT THE UNITED STATES POSTAL SERVICE WHO SERVES THE AREA THAT THE ROAD IS LOCATED IN, TO ADVISE THEM OF THE ROAD NAME AND WHERE IT IS LOCATED.**
- (D.) WHEN THERE ARE THREE OR MORE STRUCTURES ON A PRIVATE ROAD, THE PRIVATE ROAD SHALL BE NAMED TO ALLOW FOR THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING METHOD TO BE ACCURATE.**
- (E.) THE ROAD SIGNS FOR A PEARL RIVER COUNTY PUBLIC ROAD SHALL BE GREEN BACKGROUND WITH WHITE REFLECTIVE LETTERING. THE ROAD SIGNS FOR A PRIVATE ROAD SHALL BE BLUE BACKGROUND WITH WHITE REFLECTIVE LETTERING. THIS IS TO DISTINGUISH BETWEEN THE PEARL RIVER COUNTY MAINTAINED ROADS AND PRIVATE ROADS. THESE SIGNS MUST BE INSTALLED BY THE PEARL RIVER COUNTY BOARD OF SUPERVISORS REGULATIONS; EACH MUNICIPALITY LOCATED IN PEARL RIVER COUNTY, MISSISSIPPI, REGULATIONS; THE STATE OF MISSISSIPPI HIGHWAY DEPARTMENT REGULATIONS; AND THE STATE OF MISSISSIPPI LAWS CONCERNING NAMING OF ROADS AND IDENTIFYING ROADS IN REGARDS TO POSTING THE NAMES OF THE ROADS.**

SECTION 4: POSTING OF DESIGNATED NUMBERS PROCEDURES

THE OWNER OR OCCUPANT OR PERSON IN CHARGE OF ANY HOUSE, BUILDING, MOBILE HOME OR OTHER STRUCTURE TO WHICH A HOUSE NUMBER HAS BEEN ASSIGNED:

- (A.) SHALL WITHIN THIRTY (30) DAYS AFTER THE RECEIPT OF SUCH HOUSE NUMBER AFFIX THE NUMBER TO THE STRUCTURE OR IN A PLACE WHERE THE NUMBERS CAN BE EASILY SEEN FROM THE ROAD.
- (B.) REMOVE ANY DIFFERENT NUMBERS, WHICH MIGHT BE MISTAKEN FOR OR CONFUSED WITH THE HOUSE NUMBER ASSIGNED TO SAID STRUCTURE BY THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE.
- (C.) EACH PRINCIPAL BUILDING OR STRUCTURE SHALL DISPLAY THE ADDRESS NUMBER ASSIGNED TO THE FRONTAGE ON WHICH THE FRONT FACES THE ROAD OR STREET. IN CASE THE PRINCIPAL BUILDING OR STRUCTURE IS OCCUPIED BY MORE THAN ONE BUILDING OR STRUCTURE OR IS OCCUPIED BY MORE THAN ONE BUSINESS OR FAMILY DWELLING UNIT, EACH SEPARATE FRONT ENTRANCE WILL DISPLAY A SEPARATE HOUSE NUMBER.
- (D.) NUMERALS INDICATING THE OFFICIAL HOUSE NUMBER FOR EACH PRINCIPAL BUILDING, OR EACH FRONT ENTRANCE TO SUCH BUILDING, SHALL BE POSTED IN A MANNER AS TO BE LEGIBLE AND DISTINGUISHABLE FROM THE STREET OR ROAD ON WHICH THE PROPERTY IS LOCATED WITH NUMBERS PAINTED OR APPLIED, OF NOT LESS THAN THREE (3) INCHES IN HEIGHT AND REFLECTIVE.
- (E.) ALL MAIL BOXES SHALL BE MARKED WITH THE E-9-1-1 ASSIGNED HOUSE NUMBER.
- (F.) IF THE STRUCTURE IS NOT VISIBLE FROM THE STREET OR ROAD ON WHICH IT IS LOCATED, IF NO MAIL BOX IS BESIDE THE DRIVEWAY LEADING TO THE STRUCTURE, THEN A SIGN OR NUMBERED POST SHALL BE PLACED BY THE DRIVEWAY AT THE BEGINNING OF THE STREET OR ROAD. THE ADDRESS SHOULD BE EITHER VERTICALLY FROM TOP DOWN OR HORIZONTALLY LEFT TO RIGHT OF THE SIGN OR POST.

EACH OF THE UTILITY COMPANIES AFFECTED BY THIS ORDINANCE SHOULD BE CONTACTED AND MAILED A COPY OF THIS ORDINANCE. A WRITTEN AGREEMENT SHOULD BE OBTAINED FROM EACH UTILITY COMPANY, TO NOT PROVIDE SERVICE TO A STRUCTURE WITHOUT A PROPERLY ISSUED ADDRESS NOTIFICATION FORM WITH A SERIAL NUMBER FROM THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE. THIS WILL ASSURE THAT EVERY STRUCTURE OR MOBILE HOME WILL BE CORRECTLY ADDRESSED.

- (1.) WHEN A REQUEST IS MADE FOR AN ADDRESS, THE APPROXIMATE LOCATION WILL BE OBTAINED FROM THE RESIDENT ALONG WITH ANY IDENTIFYING STRUCTURES OR LAND MARKS WHICH MAY HELP LOCATE THE STRUCTURE OR PROPERTY REQUIRING THE ADDRESS.**
- (2.) ADDRESS REQUESTS SHOULD BE HANDLED ON THE SAME DAY THEY ARE RECEIVED, IF POSSIBLE.**
- (3.) HOUSES THAT CAN BE LOCATED BY VERBAL DESCRIPTION ON THE AERIAL MAPS OR STRUCTURE SHEET MAY BE ADDRESSED BY TELEPHONE OR WHILE THE PERSON OR PERSONS ARE IN THE PEARL RIVER COUNTY E-9-1-1 ADDRESSING OFFICE. ADDRESSES THAT CANNOT BE HANDLED WITH THIS METHOD MUST BE PHYSICALLY ASSIGNED. THIS IS DONE, AS DESCRIBED EARLIER, BY DRIVING TO AND MEASURING THE LOCATION BY A MEASURING DEVICE, WHICH IS ATTACHED TO A VEHICLE.**
- (4.) WHEN THE ADDRESS IS ASSIGNED, THE RESIDENT OR BUSINESS SHOULD BE CONTACTED AND THE ADDRESS NOTIFICATION FORM FILLED OUT AND MAILED TO THE APPLICANT. THE APPLICANT SHOULD THEN NOTIFY THE UTILITY COMPANIES, PEARL RIVER COUNTY TAX OFFICE, PEARL RIVER COUNTY CHANCERY CLERK, PEARL RIVER COUNTY CIRCUIT CLERK, UNITED STATES POSTAL OFFICE, AND OTHER UTILITIES THAT ARE SUPPORTING THE ORDINANCE.**
- (5.) THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT AND CONTROL OVER ANY CONFLICTING PROVISION OF ANY PAST OR FUTURE ORDINANCE, UNTIL SPECIFICALLY REPEALED.**
- (6.) PENALTY FOR NONCOMPLIANCE WITH THIS ORDINANCE OR PART OF THIS ORDINANCE IS A MISDEMEANOR WITH A FINE NOT TO EXCEED \$50.00 FOR EACH VIOLATION. THIS IS TO BE ENFORCED BY ANYONE WITH LAW ENFORCEMENT POWERS BY THE STATE OF MISSISSIPPI.**
- (7.) THE CLERK OF THE PEARL RIVER COUNTY BOARD OF SUPERVISORS IS DIRECTED TO PUBLISH THIS ORDINANCE IN THE LOCAL MEDIA TWO TIMES, TO OBTAIN PROOF OF PUBLICATION THEREOF AND TO FILE SAID PROOF IN THE MINUTES OF THIS BOARD.**
- (8.) THE PEARL RIVER COUNTY E-9-1-1 COMMISSION SHALL ADOPT POLICIES, PROCEDURES, RULES, GUIDELINES AND FORMS TO CARRY OUT ITS DUTIES UNDER THE STATE LAWS OF MISSISSIPPI.**